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I. GENERAL PROVISIONS

This document is an integral part of the General Terms and Conditions of the contract, under which Evrotrust Technologies AD, 251G Okolovrasten Pat Str., fl. 5, MM Business Center, 1766 Sofia, Bulgaria, provides services to its corporate clients ("General Terms") and holds the conditions for performance of activities as a Registration Authority by Partners of Evrotrust.

This document applies in the relationship between Evrotrust and the Partner when this is expressly stated in the Special Terms signed between them.

Pursuant to Regulation (EU) 910/2014 (the „Regulation“), Evrotrust shall verify, either directly or by relying on a third party, by appropriate means, the identity and, if applicable, any specific attributes of the natural or legal person to whom the qualified certificate for qualified electronic signature (QCQES) is issued. Under the terms of this Clause, the Partner has the right to act as a Registration Authority and a third party within the meaning of Art. 24 of the Regulation for the purposes of issuing of QCQES by Evrotrust.

II. DEFINITIONS

Art. 1. In applying and interpreting this Clause, the terms used shall have the following meaning:

Registration Agent / Agent is a natural person authorized by the Partner in its capacity as a Evrotrust Registration Authority to carry out physical identification of natural persons for the purposes of remote issuance of QCQES for these persons by Evrotrust.

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Master Registration Agent is a natural person authorized by the Partner in its capacity as Evrotrust's Registration Authority, to whom Evrotrust provides the technical ability to authorize the Partner's Registration Agents by means of relevant system functionalities, and/or who confirms to Evrotrust the data of natural persons identified by the Partner for the purposes of remote issuance of QCOES for these persons by Evrotrust.

Registration Authority (RA) is an organizational structure that carries out the practical activities of verifying the identity of natural persons wishing to use Evrotrust's trust services for the purposes of their identification and provision of the relevant services by Evrotrust.

Client is a natural or legal person who uses or wishes to use the Partner's services.

Electronic Channel is an application or system of the Partner through which it provides services to its Clients remotely, after appropriate identification and authentication, meeting the requirements of this Clause.

Other capitalized terms used in this Clause shall have the meaning set forth in the General Terms and the applicable Evrotrust Policies and Practices.

III. REGISTRATION AUTHORITY. SERVICES PROVIDED.

Art. 2. (1) Evrotrust assigns, and the Partner agrees to act as the Registration Authority (RO) of Evrotrust and as a third party within the meaning of Art. 24, item 1 of the Regulation in relation to Evrotrust for the purposes of identification of natural persons for the needs of issuing of QCOES to these persons.

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(2) The Partner acts as a RO and performs identifications of natural persons solely and only for the purposes of issuing QCQES with a short-term validity, necessary for a one-time remote signing of documents necessary for the provision of specific services by the Partner to its current or potential Clients and for signing the contract between the relevant individual and Evrotrust (General Terms and Conditions of Evrotrust and other documents related to the issuance of QCQES by Evrotrust). The issued QCQES cannot be used to sign other documents or use other services beyond the specific ones in connection with which their issuance was requested.

(3) The identification is carried out in compliance with the requirements of the General Terms, the applicable Clauses to them, the Policies and Practices of Evrotrust, the additional instructions of Evrotrust and the requirements of the applicable legislation.

(4) Subject to compliance with all the requirements of this Clause, Evrotrust agrees to provide trust services for the benefit of the persons identified by the Partner - issuing short-term QCQES and providing the possibility of remote signing with them of the documents under para. 2. The trust services under the previous sentence are paid for by the Partner in accordance with the provisions of the Agreement.

(5) To ensure a technical possibility for Evrotrust to provide the trust services under para. 4 Evrotrust will also provide services for access to a web portal or connectivity through an application programming interface (Rest API) for the purpose of automated sending of documents for signing with a one-time QCQES through the Partner's systems.

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(6) Evrotrust may also provide services of participation in business analysis and preparation of the service, including legal consultations and project management, which is specified in the Special Terms.

Art. 3. (1) The activity of identification of natural persons who wish to request the issuance of a short-term QCQES and the signing of documents for the provision of services by the Partner can be carried out on the basis of verification of the identity of the individuals in the following ways:

1. By the personal physical presence of the identified natural person, regardless of whether they are acting in a personal capacity or in their capacity as a legal representative or duly authorized proxy of a Client-legal entity, appearing before a Registration Agent of the Partner in accordance with the requirements of this Clause and Evrotrust instructions to the Partner and/or in accordance with practices and/or legal requirements applicable to the Partner's activity.
2. By a remote electronic identification that uses an identification method meeting the requirements of Art. 24, item 1 (d) of Regulation 910/2014.

(2) In the cases under para. 1, item 1, the identified person applies for a short-term QCQES on site before the Partner's Registration Agent.

(3) In the cases under para. 1, item 1, when practices and/or legal requirements are applicable to the Partner's activity, which, in the preliminary judgment of Evrotrust, meet or exceed the identification requirements for the purposes of issuing a QCQES, the identified person may also apply for a short-term QCQES remotely after secure login at a later moment in an Electronic Channel of Partner by means of two-factor authentication.

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(4) In the cases under para. 1, item 2, applying for a short-term QCQES is carried out remotely after secure login in an Electronic Channel of the Partner by means of two-factor authentication.

(5) The specific ways in which the Partner will carry out identification and users will request the issuance of QCQES are specified in the Special Conditions.

Art. 4. (1) In case of identification under Art. 3, para. 1, item 1 above, the person who requests the issuance of a short-term QCQES by Evrotrust appears in person before the Partner's Registration Agent and is identified by them in compliance with all applicable requirements for identification of Clients by the Partner and the requirements of this Clause. More specifically, the activity of identification of a natural person by the Partner for issuing of a short-term QCQES will be carried out upon fulfillment of at least the following commitments:

1. The person applying for issuance of a qualified certificate by Evrotrust has met in person, physically, with a Registration Agent of the Partner;
2. The Registration Agent has verified the identity of the person based on a physically presented valid personal identity document at the time of their personal appearance, including by checking the security marks and other features for validity of the presented document and comparing the physical characteristics of the present person with the data from the document (photo, other physical identity information).

(2) In case of identification under Art. 3, para. 1, item 2 above, the person requesting the issuance of a short-term QCQES by Evrotrust is identified by the Partner remotely using the eID service provided by Evrotrust to the Partner under the Agreement which includes an attributive qualified certificate for a qualified electronic signature issued by Evrotrust, or using another method of identification meeting the requirements of Art. 24, item 1 (d) of Regulation

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910/2014, namely - recognized at national level and providing equivalent assurance in terms of reliability to physical presence, which has been confirmed by a conformity assessment body under the Regulation.

IV. PROCESS AND TECHNOLOGICAL ASSURANCE

Art. 5. (1) After carrying out the identification according to Art. 4, the Partner, as a third party within the meaning of Art. 24, item 1 in connection with Art. 24, item 1 (a) of the Regulation and in its role as a Registration Authority, provides Evrotrust with the personal data of the individual established through the relevant means of identification. Provision is carried out through an Evrotrust portal or in an automated manner through integration with standard REST API requests to the Evrotrust system.

(2) Depending on the nationality of the identified person and the presence or absence of connection with a primary register of personal identity documents for the respective country, the data about them that the Partner sends to Evrotrust may include all or some of the following elements: full names, unique personal identification number (PIN) (if applicable), number of the personal identity document, mobile phone number and email address.

(3) The Partner certifies the personal data of the identified person to Evrotrust by providing, depending on the specific method of identification, a standardized statement (request) regarding the performed identification according to a template provided by Evrotrust, signed by the relevant Registration Agent or by the Master Registration Agent of the Partner, specified in the Special Conditions.

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(4) Along with the data of the identified person, the Partner also sends:

1. Document/s that the person wishes to sign with the short-term QCQES;
2. Data on the person signing the standardized statement under para. 3 - PIN or mobile phone number of an Agent registered in the Evrotrust application, or, respectively, a file with the statement pre-signed by the relevant Master Registration Agent.

(5) Depending on the available connectivity, upon receipt of the individual's data, Evrotrust may, if applicable, carry out a check of specific data of the person to whom the qualified certificate is issued, which may include checking the databases of official primary data controllers in the relevant country (e.g. databases of the authority that issued the personal identity document) regarding the correctness of the provided data, verification of the validity of the personal identity document presented to the Registration Authority or other appropriate verification steps. In the presence of connectivity, Evrotrust will include in the issued QES certificate the exact names of the natural person according to the available data in the primary register. Otherwise, it will use the names of the individual submitted by the Partner.

(6) On the basis of the data on the identity of the person provided, and if applicable - after the additional verification under para. 2 of validity of the identity document and the fact that the personal data are up-to-date, and after confirmation by the person according to Art. 6, Evrotrust remotely issues QCQES.

Art. 6. (1) The Client may confirm the remote signing of the Partner's documents and of the Evrotrust Agreement (the General Terms and Conditions and other Evrotrust documents) with the issued short-term QCQES by means of validation data with limited validity time sent by Evrotrust to their mobile phone number via SMS or another channel.

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(2) The message sent by Evrotrust by SMS or other channel shall have the content and the manner of writing specified by Evrotrust and may contain:

1. a short-term secret code to authorize remote signing by entering the code into the Partner's interface; or
2. a secret code under item 1 and a short-term active link, through which the Client has the opportunity to directly authorize the signing by pressing a virtual button for this.

(3) Whether the Client will authorize remote signing by entering a code, by a link, or alternatively by either method shall be specified in the Special Terms.

(4) Before authorizing the signature, the Client is given the opportunity to familiarize with all documents to be signed - the Partner's documents, Evrotrust's General Terms and Conditions and other documents related to the issuance of the short-term QCQES by Evrotrust.

V. RIGHTS AND OBLIGATIONS OF THE PARTIES

Art. 7. The Partner undertakes:

1. To carry out the activities of a Registration Authority at its own expense, in strict compliance with the requirements of the Contract, this Clause, Evrotrust's Policies and Practices for the provision of trust services, Evrotrust's supplementary guidelines and applicable law. For the avoidance of doubt, failure by the Partner to comply with these requirements shall result in the Partner being unable to operate as a Registration Authority.

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2. To ensure the implementation of due diligence to establish the identity and to guarantee the complete and accurate identification of natural persons and the accuracy of all their data sent to Evrotrust.
3. To carry out the activities of a Registration Authority using reliable and secure technical means, including the necessary hardware and software and local network security means, as well as organizational processes, that meet the requirements of item 1 and are agreed by Evrotrust.
4. To ensure compliance with the requirements of item 1 by all Registration Agents and other persons involved in its activities as a Registration Authority of Evrotrust, including by conducting the necessary trainings provided by Evrotrust.
5. To maintain complete and accurate registers with information about the authorized Registration Agents and the training they have received in the interface maintained by Evrotrust.
6. Provide Evrotrust and its designees without delay with assistance, access, including physical access, information, evidence, including video recordings of identifications made, and documents necessary to establish compliance with the requirements of this Clause, including but not limited to in connection with planned internal and external audits of Evrotrust.
7. To inform in an appropriate and comprehensible manner the identified persons about the procedure and conditions for requesting, issuing and using the issued QES, including the legally binding effect of signing with the QES, as well as to provide them with the opportunity to familiarize themselves with all documents to be signed - the Partner's documents, the General Terms and Conditions of Evrotrust, the applicable Policies and

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Practices and the Privacy Policy or, respectively, electronic references (links) to them, the request for issuing the QES by the identified person, and other documents related to the issuance of the short-term QCQES, before the acceptance and sending of the applications for issuance of the QCQES to Evrotrust.

8. To provide to the Clients, in connection with and in relation to the services provided by it, information that the qualified trust services are provided by Evrotrust® and to coordinate with Evrotrust the materials (advertising, training and support brochures, leaflets and announcements) that are related to the services provided with the Evrotrust® brand.
9. To accept, verify, process and register applications for the issuance of QCQES, and after successful identification of the persons - to ensure true, correct and secure transmission of the documents subject to remote electronic signing by them, as well as complete and accurate identification data required for the issuance of QCQES, through a specialized Web Portal or API interface to the technological system of Evrotrust.
10. In the absence of an email address of the identified person sent to Evrotrust - to deliver to the former all documents signed with the issued QCQES, including the contract for issuing of QCQES with Evrotrust (Evrotrust's General Terms and Conditions and other documents related to the issuance of Evrotrust's QCQES), after their signature by all parties, in an appropriate manner that allows their storage by the Client.
11. Not to delegate the performance of activities under this clause to third parties without the express prior written consent of Evrotrust and a proper written arrangement of the rights and obligations related to the activity between Evrotrust and the relevant third party. In any event, the Partner shall be liable for the actions of persons entrusted with the performance of activities under this contract as if they were its own.

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12. In the event that the Partner uses the assistance of persons who are not its employees to carry out its activities as a Registration Authority, the Partner shall ensure compliance with the requirements of this Clause and the performance of the obligations provided for herein by such persons and by any third parties as is necessary for the full and proper performance of its duties as a Registration Authority and the exercise of the related rights of Evrotrust.

Art. 8. The Partner shall have the right:

1. On behalf of Evrotrust, to accept and process applications from individuals for the conclusion of contracts for the issuance and maintenance of the QCQES on the basis of the identification of individuals carried out and confirmed by the Partner, and to reference the Evrotrust® trademark as far as necessary for the purpose of carrying out this activity.
2. To carry out both independently and jointly with Evrotrust, advertising activities and coordinated promotions of products and services with the Evrotrust® brand.
3. To send to Evrotrust systems documents to be signed with the issued QCQES and to receive other services provided by Evrotrust in accordance with this Clause.
4. To request and receive information, assistance and clarifications from Evrotrust in relation to its activities as a Registration Authority.

Art. 9. Evrotrust undertakes:

1. To provide the Partner with access via a dedicated Web Portal or connectivity to a REST API to the components of its infrastructure necessary to carry out the Partner's activities as a Registration Authority of Evrotrust, including:
 - a. Ability to send an unlimited number of documents to an unlimited number of recipients;

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- b. Group sending of PDF files for signature;
 - c. 30-minute validity of confirmation of signing by the Client;
 - d. Standardized process of confirmation of the identification of persons by the Partner;
 - e. Tracking of status and/or notifications upon signing;
 - f. Ability to withdraw a document;
 - g. A standardized process for managing Registration Agents;
 - h. Sample codes and descriptions for API integration purposes;
 - i. Fully functional test environment.
2. In the presence of respective connectivity to primary registries, to carry out the additional identification and checks provided for in Article 5, para. 5 of this Clause.
3. To provide trust services to the identified individuals at the expense of the Partner as provided in the Agreement and in the contracts between them and Evrotrust.
4. To provide training opportunities for Registration Agents, Master Registration Agents or other authorised persons, with materials, volume and frequency as determined by Evrotrust.
5. To provide a technical mechanism for adding Registration Agents by the Partner's empowered Master Registration Agents.
6. To provide the Partner with, and in the event of changes, promptly update, all documents and information necessary for the Partner to carry out its activities as RO and for the issuance of the QCQES, including the Evrotrust General Terms and Conditions and other documents to be provided to and signed by the identified persons for the purposes of

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issuing the short-term QCQES, ensuring that the content of the documents provided does not differ from the content of the documents actually signed.

7. In case the Partner chooses the option for the Client to sign by following an active link and clicking on a virtual button, provide the identified person with the opportunity to review on his/her device the documents sent by the Partner and the General Terms and Conditions and other Evrotrust documents before confirming the signing.

Art. 10. Evrotrust shall have the right to:

1. Give recommendations, instructions and advice and assist the Partner in connection with the implementation of the activities under this Clause.
2. Carry out occasional and planned inspections, including on-site inspections, give instructions and request evidence and/or assistance in relation to the compliance with the requirements of this Clause, including but not limited to the activities of the Agents and the Partner's compliance with the requirements for them; the technical security and level of information security of the systems and processes used to carry out the business as a Registration Authority; compliance with the requirements concerning the protection of personal data, etc.
3. Other rights in accordance with this Clause, the Contract or applicable law..

VI. IDENTIFICATION BY PHYSICAL PRESENCE. REGISTRATION AGENTS. LIABILITY

Art. 11. (1) The identification of natural persons pursuant to Art. 1, para. 1, item 1 above shall be carried out by the Partner's Agents registered as such with Evrotrust.

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(2) Registration Agents may be employees of the Partner or other persons expressly authorized by the Partner in writing.

(3) The Partner shall be entitled to designate as Registration Agents only persons who have undergone mandatory training on the sequence of steps and requirements for successful identification of an individual in accordance with materials and guidelines provided by Evrotrust. Successful completion of the training shall be verified by the successful passing of a test in an information training system provided for this purpose by Evrotrust.

(4) The Partner shall ensure that the Agents are legally bound in advance to comply with all the requirements of this Clause and the supplementary instructions of Evrotrust regarding the performance of the identification activity for the purpose of issuing the QCOES, including but not limited to the obligation to comply with the requirements for the processing and protection of the personal data of the identified persons and the responsibility for their correct identification and the complete and accurate entry of their data.

(5) Evrotrust shall have the right at any time by written statement to the Partner to request that a person not be admitted for registration as a Registration Agent, respectively to terminate his rights as such.

Art. 12. (1) The appointment and change of Agents shall be made by Master Registration Agents who shall authorize each individual Registration Agent and confirm on behalf of the Partner that all the requirements of this Clause are met in respect of that particular Agent. Any

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action by a Master Registration Agent to grant or terminate rights of Agents shall be performed by means of a signed statement sent to Evrotrust via the Evrotrust Application.

(2) The Master Registration Agents shall be identified in the Special Terms and Conditions signed between the Parties, giving details of the name, PIN and telephone number of each of them

Art. 13. (1) Registration Agents shall carry out the identification of the persons in accordance with this Clause, the training they have undergone and the additional instructions of Evrotrust, shall accept and confirm the acceptance of applications for issuance of certificates, collect and enter the personal data of the applicants in the systems and verify the data included in the issued certificates.

(2) Each application for issuance of a qualified certificate and provision of related trust services sent by the Partner to Evrotrust through an Agent shall constitute a declaration by the Partner and the relevant Agent that the identification of the relevant Client has been made based on the physical presence of the individual in person before the relevant Agent and in compliance with the requirements of this Clause, the applicable regulatory requirements and the additional instructions of Evrotrust.

Art. 14. (1) The Partner shall ensure compliance with all obligations imposed on it in its role as Registration Authority by all Agents, Master Registration Agents or other specifically authorized persons providing identification data to Evrotrust, including persons who are not its employees.

(2) The Partner, as the Registration Authority, assumes full responsibility for the correct identification of persons for the purposes of issuance of the respective qualified certificates by

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Evrotrust and the correctness of all their data provided to Evrotrust, and shall be fully responsible to Evrotrust for the fulfilment of all obligations and requirements of this Clause, the additional instructions of Evrotrust and the applicable legal requirements, by the Partner, each of the Agents and any and all third parties whose assistance the Partner has used for the purposes of carrying out its activities as a Registration Authority.

(3) The liability of the Partner under the preceding paragraph shall include at least the obligation to pay a penalty of BGN 10 000 excluding VAT for each case of deviation from the requirements of this Clause or the additional instructions of Evrotrust, and in case the deviation has led to a misidentification of an individual - BGN 100 000 excluding VAT for each case, payable within 15 days after the issuance of an invoice for them. In addition, Evrotrust shall also be entitled to receive from the Partner full compensation for all damages and loss of profits suffered as a result of the deviation under the preceding sentence which exceed the amount of the penalties paid, including, but not limited to, those related to sanctions imposed on Evrotrust, including those under data protection legislation, attorneys' fees and court fees paid by Evrotrust, compensations paid to third parties, internal resources devoted and costs incurred in connection with the processing of received claims and signals, costs performed for the purpose of reputation recovery, etc.

(4) In the cases referred to in the preceding paragraph, as well as in the event of a risk of violation of the requirements for Evrotrust's activity as a trust service provider due to a breach of this Clause by the Partner or persons for whose actions it is responsible, Evrotrust shall be entitled to immediately terminate the provision of services under this Clause without this constituting a breach of the Agreement by Evrotrust and without compensation.

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VII. RULES ON THE USE OF ELECTRONIC CHANNELS

Art. 15. (1) Requesting a service for issuance of a short-term QCQES through an Electronic Channel of the Partner shall be admissible subject to the requirements of Art. 3, para. 3 and 4 of this Clause and in the presence of an express agreement to this effect between the Parties reflected in the Special Terms and Conditions.

(2) In these cases, it is necessary that the Client has previously become a Client of the Partner, in connection with which the Partner has verified the identity of the identified individual, subject to the requirements for this under Art. 3, para. 3 or 4 above, and to have continuity in the use of the services in connection with which the person has been identified.

(3) The Partner shall provide access to the relevant Electronic Channels in compliance with the highest standards of information security and personal identification, in accordance with the practices applicable to its business and/or the legal requirements under Article 3, para. 3 above, including by ensuring that the Client's identity is duly verified at the time of requesting the qualified certificate from Evrotrust, by means of a secure login in the Partner's Electronic Channels via two-factor authentication.

(4) The Partner shall provide the Client with the opportunity in the Electronic Channels to access and familiarize with the full and final content of the specific documents for the signing of which the issuance of the short-term QCQES is required, and which will be signed by them, prior to authorizing the signing, and shall inform the Client in a clear and unambiguous manner that the use of the respective service and/or the signing of the respective documents is carried out through a short-term QCQES issued by Evrotrust.

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(5) Pursuant to the requirements of Art. 7, para. 7 above, the Partner shall prominently publish in the relevant Electronic Channels the text of the current versions of the Evrotrust General Terms and Conditions, the applicable Policies and Practices and the Privacy Policy or, respectively, electronic references (links) to them, as well as the request for the issuance of the QCOES by the identified person, in a manner that allows the Client to familiarize with these documents within a relevant step of the process before requesting the service.

(6) In the event that a secret code is used to authorize the signature, the Partner undertakes to develop an interface in the relevant Electronic Channels where the Client can enter the secret code sent by Evrotrust in the SMS message or through another channel, and directly transmit the entered code to the Evrotrust API.

(7) In the event that an active link is used to authorize the signing, and in the presence of an explicit agreement to this effect in the Special Conditions, the obligations to provide the information and documents referred to in para. 4 and 5 may be replaced by the inclusion of the latter in the content to which the link leads.

Art. 16. (1) In the cases referred to in this section, the identification of persons and the correctness of their personal data shall be carried out in accordance with the approved practices and applicable requirements under Art. 3, para. 3.

(2) The data of the identified persons shall be provided and the issuance of the QCOES shall be requested by the Partner through a Master Registration Agent who shall have the right to represent and legally bind the Partner by confirming and accepting responsibility on its behalf for compliance with the applicable requirements and the accuracy of the identification made and the data provided.

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(3) The requirements regarding the training, authorization and registration of Agents with Evrotrust are replaced by an obligation of the Partner to provide and maintain an up-to-date list of all Agents performing physical identification of Clients for the purposes of the Partner's activities as a Registration Authority, and an obligation to comply with the practices and requirements previously approved by Evrotrust under Article 3, para. 3.

(4) The Partner shall notify Evrotrust in advance of any change to the approved practices and requirements referred to in Art. 3. If Evrotrust determines that the change may affect Evrotrust's compliance with the requirements applicable to its activities as a qualified trust service provider, the Parties shall discuss options for modifying the process in a manner that ensures compliance with those requirements. In the event of an imminent risk of breach of the requirements applicable to its business, Evrotrust shall be entitled to immediately cease providing services under this Clause without this resulting in a breach by Evrotrust of the Agreement and without compensation.

(5) The general rules of this Clause shall apply to the cases referred to in this section respectively, in so far as they are not in contradiction therewith.

VIII. PERSONAL DATA

Art. 17. The processing of personal data by the Parties for the purposes of the performance of this Clause shall be carried out in strict compliance with all obligations of the Parties under the applicable law and the Agreement between them, including the requirements of the "Personal Data Processor" Clause to the General Terms.